

**Minutes to the Hudson Cable Utility Committee Meeting
Tuesday, July 18, 2006**

- 1. CALL TO ORDER** Chairman O’Keefe called the meeting to order at 7:05 pm.
- 2. ATTENDANCE** Present: Denise Babcock Leo Bernard, Steve Boucher, Rupert Cote, Michael O’Keefe, Harry Schibanoff, Ahmed Elmahdy. Also in attendance: James McIntosh, Cable Facilitator. Absent: Kathleen MacLean, David Bouchard.
- 3. APPROVAL OF THE MINUTES** A motion to accept the minutes of the May 16, 2006 meeting was made by Leo Bernard, seconded by Harry Schibanoff, and approved unanimously. A motion to accept the minutes of the June 20, 2006 meeting, as corrected, was made by Leo Bernard, seconded by Rupert Cote, and approved unanimously.

4. PUBLIC INPUT: none

5. OLD BUSINESS A. Selectmen’s Meeting Room Usage Policy: Tabled to the next meeting.

B. Clarification on Great Northern Video Warranty: Chairman O’Keefe stated that all manufacturing warranties for the equipment ordered are in effect. There is also a 30-60 day warranty from Great Northern. They do not offer any other warranties.

BOS asked committee for alternatives to the microphones, either hanging, clip-on, or wireless (battery-operated). They requested a committee representative in their August meeting to make recommendations.

Notification was made to the committee that Great Northern will start soon with the wiring of the Community Development Room. The equipment has been ordered.

The committee received a request from the Planning Board that before a meeting is recorded, a meeting first be recorded as a “dry run,” in order for the Planning Board to understand and experience how the taping will proceed. The cable utility committee approved their request unanimously.

Mr. Boucher noted that we would have to gear up for staffing for the Community Development Room. Chairman O’Keefe advised the committee that two new senior Alvirne students have signed on as camera operators and once school is in session we should have an additional five to six students as a pool of operators to draw from.

C. Joint Library Proposal The committee agreed that the Cable Utility Committee is not ready to be a part of the new library project. The Chairman noted that the quote was for 12,000 square feet of space @ \$200.00/square foot. He noted that the committee’s share of the costs would be \$700,000.00. Since the library needed a commitment right away, and a check for \$12,00.00 check for the architect, the committee agreed not to proceed with the joint proposal. The committee will research other options for HCTV studio space. At that point, Mr. Schibanoff noted that there was a single story property on

River Road that might be worth looking into for studio space. The Chairman also remarked that he might meet with the architect of the Londonderry Access Center to get an idea of building costs for a studio. Mr. Boucher raised the question of the status of the Recreation Center. However, it is still in use by the Recreation Department, and will have to await the outcome of the new building for the seniors.

6. NEW BUSINESS Old Homes Days Mr. Bernard told the committee that the organizers want to know if HCTV will attend Old Homes Days again this year. The committee felt that the HCTV mobile van was of limited benefit last year. The committee therefore decided against bringing the van. However, they did agree that the live interviews and recorded events were very good, and should be continued this year. The committee suggested student interviewers and camera operators for the event. Mr. Bernard will tell the organizers that we may only need space for the van on Saturday night to record the fireworks. The committee also agreed to cover the parade on Sunday morning. Mr. Cote presented the idea of a suggestion box at Old Homes Days for viewers to submit program ideas.

7. REMARKS/OTHER BUSINESS

Mr. Cote mentioned that he is still working on the idea of the video camp. He also saw the new cameras, and had positive feedback from seniors that they seemed “non-threatening,” and easy to use.

Mr. Elmahdy needs ideas for the web site. He asked if we would want new pictures. Mr. Schibanoff and Chairman O’Keefe stated that they might have more recent pictures for the site. They will check. Mr. Schibanoff also suggested pictures of the equipment and the van. Mr. Boucher remarked that John Beike would know who the new IT person is for the town.

Mr. Schibanoff asked if the PowerPoint® Policy had been approved by the BOS. Selectman MacLean will check on the status for the committee, and report at the next meeting.

Ms. Babcock congratulated the people responsible for the production quality of the Alvirne musicals and cabaret. It was terrific.

Mr. Bernard noted that on August 8 from 9-11 am, he would record a program with the fire department on fire permits and fire prevention in the BOS Meeting Room.

8. ADJOURNMENT Motion: Mr. Bernard moved to adjourn and Ms. MacLean seconded. All voted in favor and the meeting ended at 8:00 pm. The next meeting is scheduled for August 15, 2006 in the Selectmen’s Meeting Room.

Submitted by the Clerk, Denise Babcock
September 2, 2006
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